



OAKWOOD | HUGHENDEN | MEADOWS
COMMUNITY IMPROVEMENT DISTRICT

Notice is hereby given of the Annual General Meeting (AGM) of the Oakwood Hughenden Meadows Community Improvement District that will take place at 6:30pm on 26 November 2020 at Hout Bay Yacht Club, Harbour Rd, Hout Bay Harbour, Cape Town) where the following items will be discussed:

Due to COVID-19 and the possibility of level changes, please refer to the website for further guidance on AGM meeting procedure.

AGENDA

1. Registration
2. Welcome & Apologies
3. Membership
 - 3.1 Resignations
 - 3.2 New members
4. Quorum to constitute a meeting
5. Previous AGM minutes
 - 5.1 Approval
 - 5.2 Matters arising
6. Chairman's Report
7. Feedback on operations 2019/20
8. Noting of Audited Financial Statements 2019/20
9. Budget
 - 9.1 Noting of additional surplus funds utilised in 2019/20 (approved by the Board)
 - 9.2 Approval of additional surplus funds utilisation for 2020/21
 - 9.3 Approval of surplus funds utilisation for 2021/22
 - 9.4 Approval of the budget for 2021/22
10. Approval of the implementation plan for 2021/22
11. Appointment of a registered auditor
12. Confirmation of Company Secretary

Oakwood Hughenden Meadows Community Improvement District NPC
Registration Number 2019/377250/08
4 Grotto Way, Hout Bay, Cape Town, 7806
E mail: info@ohmcid.co.za Web: ohmcid.co.za

13. Election of Board Members

14. General

15. Q & A

16. Adjournment

Please note the following:

The present Directors of the OHMCID and their respective portfolios are:

Name	Current SRA Portfolio
Chris Tisdall	Chairman
Greg Zuccarini	Treasurer
Dylan Joseph	Safety and Security
Shaun Marais	Communication
Gill Siebert	Social responsibility
Gwen Gower (not director)	Urban & environmental management
Bradley Brown (not director)	Safety and Security

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as he/she is so in arrears except if the member can prove that he/she is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via email to info@ohmcid.co.za or download the Membership application form from the website <https://www.ohmcid.co.za/documentshistory>. New membership applications should be received by 18 November 2020 to be approved and accepted at a meeting of the Board of directors of the OHMCID NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website <https://www.ohmcid.co.za/documentshistory> or requested by email. The proxy form must be delivered to the offices of the OHMCID / emailed to info@ohmcid.co.za no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email or by letter to the registered office of the company (details below). The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Shaun Marais & Gill Siebert will resign. They have made themselves available for re-election as directors.

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- Forms for nomination of directors may be downloaded from <https://www.ohmcid.co.za/documentshistory> or be requested by email. These forms must be delivered to the offices of the Company / emailed to info@ohmcid.co.za no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

The following documentation is available at the AGM on 26 November 2020 and on the website at www.ohmcid.co.za

- Current membership list
- AGM advertisements, notice to members and CoR 36.2 form
- Minutes of previous Members' Meeting
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2021-2022
- Budget 2021-2022
- Membership application form
- Nomination as Director form
- Proxy Form