



OAKWOOD | HUGHENDEN | MEADOWS  
COMMUNITY IMPROVEMENT DISTRICT

Registration no 2019/37725

Notice is hereby given of the Annual General Meeting (AGM) of the  
OAKWOOD HUGHENDEN MEADOWS COMMUNITY IMPROVEMENT DISTRICT  
NOT FOR PROFIT COMPANY

that will take place on 10 November 2021 at 18:00 at the Hout Bay Yacht Club were the following items  
will be discussed:

**Due to COVID-19 and the possibility of level changes, please refer to the website for further  
guidance on AGM meeting procedure.**

## **AGENDA**

1. Registration
2. Welcome & Apologies
3. Membership
  - 3.1 Resignations
  - 3.2 New members
4. Quorum to constitute a meeting
5. Previous AGM minutes
  - 5.1 Approval
  - 5.2 Matters arising
6. Chairman's Report
7. Feedback on operations 2020/21
8. Noting of Audited Financial Statements 2020/21
9. Budget
  - 9.1 Noting of additional surplus funds utilised in 2020/21 (approved by the Board)
  - 9.2 Approval of additional surplus funds utilisation for 2021/22
  - 9.3 Approval of surplus funds utilisation for 2022/23
  - 9.4 Approval of the budget for 2022/23
10. Approval of the implementation plan for 2022/23
11. Appointment of Registered Auditor
12. Confirmation of Company Secretary

13. Election of Board Members
14. General
15. Q & A
16. Adjournment

**Please note the following:**

The present Directors of the Oakwood Hughenden Meadows CID and their respective portfolios are:

Name	Current CID Portfolio
Chris Tisdall	Urban Management (chairperson)
Greg Zuccarini	Treasurer (deputy chairperson)
Dylan Joseph	Public Safety & Security
Bradley Brown (alternate director)	Public Safety & Security (alternate)
Gill Siebert	Communications and Social Responsibility
Gwen Gower (not director)	Environment

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.

Owners wishing to apply for membership should do so by completing the membership application form available at [www.ohmcid.co.za](http://www.ohmcid.co.za) and emailing it to [info@ohmcid.co.za](mailto:info@ohmcid.co.za) or [admin@ohmcid.co.za](mailto:admin@ohmcid.co.za). New membership applications must be received by **1 November 2021** to be approved and accepted at a meeting of the Board of directors of the OHMCID NPC prior to the AGM.

Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company (6 Meadow Close, Hout Bay) no less than 24-hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.

Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Chris Tisdall and Dylan Joseph will resign.

Forms for nomination of directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

The following documentation is available at the AGM and on the OHMCID website at [ohmcid.co.za](http://ohmcid.co.za)

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM

- Agenda
- Audited AFS (Full set)
- Implementation Plan 2022-2023
- Budget 2022-2023
- Membership application form
- Nomination as Director form
- Proxy Form